



Library System of Lancaster County
Minutes of the Board of Directors Meeting
February 16, 2022

Attendance:

Board Members: Dale Hamby, President; Shel Osborn, Treasurer; Rhonda Allen, Secretary; Alexandra Barbush; Matthew Eberts; Jennifer Woods; Ray D'Agostino, Lancaster County Commissioner.
Absent: Ken Kohlmaier, Vice President.

System Staff: Karla Trout, Executive Director; Ed Miller, District Consultant and District Services Manager; Mark Sandblade, Manager, Information Technology; Brenda Emerich, Cataloging/Acquisitions Manager; Jill Wagner, Youth Services Coordinator; Julie Zimmerman, Human Resources Generalist; Casey Trone, Financial Coordinator; Amanda Hatcher, Administrative Assistant.

Guests: Penny Talbert, Ephrata Public Library

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Hamby at 6:33 PM on Wednesday, February 16, 2022, via Zoom Video Conference. A quorum was present.

Mission Minute Alphabet Soup – Karla defined many of the acronyms we commonly use, i.e. OCL is the Office of Commonwealth Libraries. Karla emailed the list she discussed to the board members.

Consent Agenda:

Secretary's Report Minutes of the January 2022 Regular Meeting
President's Report Dale added to his report:

- Next month we want to try to meet in person. If we need to go hybrid, we can.
- We will need to finalize the slate for President and Vice President. We will vote on it in April.
- OCL will arrange for training for boards. The training will be about 3 hours. If there is something that you would like to be addressed, please let Dale know.
- Dale would like a response in the event of protest at a library and/or about banned books. The libraries have the authority to deal with the issue. We would like a response in the event we are approached by the press. We support all patrons being able to choose any book.

Executive Director's Report The governor's 2022-23 budget includes an increase in State Aid. They increase is designated to assist the 6 or 7 districts in Pennsylvania that do not receive the minimum State Aid outlined in the Library Code. The additional money proposed for the Office of Commonwealth Libraries is to cover current state employees who are being paid by federal dollars but whose work is 100% state functions.

We will be the recipients of a language justice grant through the United Way and Communication Essentials LLC that will provide technical assistance and language support for our patrons for whom English is not their preferred language.

Also, the Council of Friends has arranged for two authors to appear as a benefit event for our public libraries. Adriana Trigiani and Chris Bohjalian have agreed to appear on Tuesday, May 24 at 11:00am at Calvary Church. Once again, Scott LaMar will serve as interviewer.

Both Amanda Hatcher and Jill Wagner will be leaving. Amanda will be pursuing other interest and Jill's husband has been transferred to another state.

Motion to Approve Matt motioned that consent agenda be approved as presented. Shell seconded. The consent agenda was approved as presented.

Discussion:

Treasurer's Report Financial report for February and end of year. There are no surprises. Shel addressed both the previously tabled December report, as well as the January report. The numbers on the December report would be the end of the year numbers. Shel moved to approve both treasurer's reports. Alexandra second. Reports stand approved.

By-laws committee The rule is that a motion needs to be made and a second. Last month there was only a motion. Matt made a motion to make the following three amendments to the LSLC By-laws:

1) Remove requirements to post budget on website

Article I	Name, Fiscal Year, Records
Records	Copies of approved Board minutes, financial reports and anr posted on the Lancaster County Library's website, www.lancasterlibraries.org .

2) Change "conference call" to "virtual" for remote meetings

Article V	Board of Directors Meeting
Meeting	Under circumstances where a Board member is unable to attend, he may participate through a conference call, which shall constitute att for purposes of establishing a quorum.
Participation	

3) Change the rule that when appointed outside of a term to fill into the board that an appoin months doesn't constitute a term but over 18 months does. This is increased from the 1 ye: appointment process seems to be taking longer.

Article IV	Board of Directors
Term	The term of office is three years and shall begin immediately after th Meeting.

A Director shall serve no more than two consecutive three-year term Directors shall serve until their successors take office. A Director wh longer eligible to serve because he or she has served two consecutiv shall be eligible to serve again once he or she has been off the Board least one year.

If filling an unexpired term of one year or less, the first term will not the next annual meeting. However, if the unexpired term is for more year, that Director will be considered as serving a full first term.

Rhonda seconded. The vote will be called during the March meeting

Branding

The steering committee met in January and the director's council discussed branding in February. There has been info sharing and responses solicited. They will be discussing more.

District Library Center

Karla has updated the Governor's Advisory Council. They remain pleased with our work. They still haven't made a move to change our status from Interim.

LSLC/Lancaster District Comprehensive Plan & Service Area Study

We've been talking of reviewing the service areas for a while. This affects dollars going to the libraries. It needs to accurately reflect who services who. The intention is to create a new comprehensive plan and a vision for the future. The process will require a lot of interaction with the libraries and the county and local governments. Karla is writing an RFP for a consultant to help us with this work. We need to look at what has changed in the county since those lines were first drawn. We have a tremendous amount of data in our ILS (Sierra) but we need help in analyzing that data. The result will hopefully guide us for the next ten years.

Director's Council Report

Welcome to Penny. Penny introduced herself – she is the executive director of the Ephrata Public Library. She has been at Ephrata Public Library for 20 years and has been the director for twelve.

Three points from the director's council:

1. Branding conversation - it was a fruitful conversation.
2. Summer reading change to participate in the Wellspan Get Outdoors program to replace the LSLC Summer Fitness Quest. Both programs were similar, but it is better to have one program across the county. This program takes place in numerous counties in Central PA.
3. ARPA funds – Ed reviewed how the money will be spent.
4. District renegotiation will be used for a learning management system and the remainder on ebooks and eaudiobooks.

3-Point Summary to Directors' Council

The Board chose the following three points to include in the summary for reporting to the Directors' Council:

- 1) May 24th author event
- 2) Comprehensive plan
- 3) Amanda and Jill will be departing

Public Comment

Adjournment

Alexandra motioned to adjourn the meeting. Rhonda seconded. The meeting was adjourned at 7:27.

Minutes and Financials are available at
<http://tinyurl.com/LSLCBoardDocs>

Next Meeting: Wednesday, March 16, 2022, 6:30 PM

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Rhonda Allen,
Secretary

Transcribed by
Amanda Hatcher,
Administrative Assistant