



Library System of Lancaster County
Minutes of the Board of Directors Meeting
June 15, 2022

Attendance:

Board Members Dale Hamby, President; Shel Osborn, Treasurer; Alexandra Barbush, Secretary; Rob Morgan; Jennifer Wood
Absent: Matthew Eberts, Vice President; Ken Kohlmaier; Karla Trout, Executive Director; Ray D'Agostino, Lancaster County Commissioner;

System Staff Ed Miller, District Services Manager; Mark Sandblade, IT Manager; Brenda Emerich, Cataloging/Acquisitions Manager; Julie Zimmerman, Human Resources; Casey Trone, Financial Coordinator; Kerri Milliken, Training and Digital Resources Librarian; Meredith Hendrix, Interim Bookmobile Coordinator; Sydney Dieffenbach, Financial and Administrative Assistant

Guests

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Hamby at 6:30 PM on Wednesday, June 15, 2022, in the Board Room. A quorum was present.

Consent Agenda

Secretary's Report Alexandra talked about the meeting minutes from last month, no questions were raised.

President's Report Dale talked about his meeting with Rep. Brian Cutler, who did not appreciate the lack of support the state has had for libraries. He is looking into capital reimbursement as well as county funding. Representative Stan Saylor was defeated in the primary which may affect the state budget process. Reminded everyone that Karla is in Chicago and that any questions could be given to him.

Executive Director's Report No questions for this report

Motion to Approve Alexandra motioned that consent agenda be approved as presented. Rob seconded. The consent agenda was approved as presented.

Treasurer's Report For March and April, everything is in line from previous months. Dale asked about some of the expenses. It was explained that the Be REAdy rover expenses were more expensive, but this can be attributed to the summer reading program. There will also be a decrease due to losing two employees. Gas has also caused an increase in the budget for the Bookmobile but has been accommodated for due to a lack of stops from the pandemic.

Motion to Approve Shel motioned to approve the Treasurer's report. Rob seconded. Report stands approved.

Branding Jennifer talked about branding and the drafting of the RFI which is being circulating for feedback until June 30.

District Library Center Ed's reported that the Mary Garm, Chair, Governor's Advisory Council on Library Development and Sue Banks, Deputy Secretary, PA Department of Education, Commissioner for Libraries,
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held a meeting to discuss the first year of district services with the Lancaster County library directors. Many positive views were expressed during the meeting. The directors all seem to support the library continuing as the district. The GAC had already approved us as the district, pending the outcome of this meeting. Dale asked about how much physical space will be needed, and Ed responded that those conversations have not been had yet. There is not as much demand for certain spaces due to people working from home while other spaces, like sorting, will need more space. Suggestions included concerns about the money spent on delivery and a request to put it out on bid or consideration for bringing it in house. Costs for shipping went up six percent as well as fuel which will have a large bearing on the budget. As far as we know, there is not much saving in not shipping more days, as more space and sorting employees would be needed. Other suggestions were concerned with e-resources like additional platforms and databases. Dale asked Ed if we would be able to create a page on what the district is and what it does. Ed replied that there is not a lot of consistency for each district which would make it hard to make consistent. District funding has continued to suffer over time which Ed thinks will result in more of a regional approach.

LSLC/Lancaster District Comprehensive Plan & Service Area Study

Dale updated the Board about the RFPs that are out, but no responses have come back. A meeting may be needed next month to go over changes that may be needed based on the responses. Dale thinks that a transparent, public decision is necessary for action. The beginning of July will hopefully be when decisions can start to be made.

Directors' Council Report

"3 Points" from the last DC meeting:
1. The Fine-Free Discussion
2. The broadband awareness and advocacy had a presenter on the healthcare access topic
3. Reviewing the verbiage and translating policies and application

3-Point Summary to Directors' Council

The Board chose the following three points to include in the summary for reporting to the Directors' Council:
1) Meeting that Dale had with Brian Cutler with possible reimbursements available for capital expenditures that will run through his office.
2) Positive outcome of the district library meeting about LSLC becoming the District
3) RFP is still out for the Comprehensive Plan and Service study

Public Comment

None

Adjournment

Alexandra motioned to adjourn the meeting. Shel seconded. The meeting was adjourned at 7:01 PM.

Minutes and Financials are available at
<http://tinyurl.com/LSLCBoardDocs>

OCL Board Retreat: July 20, 2022 via Zoom (Board and ED only)
Next Regular Meeting: Wednesday, August 17, 2022, 6:30 PM
LSLC Offices, 1866 Colonial Village Ln, Suite 107, Lancaster

Respectfully submitted,

Alexandra Barbush, Secretary

Transcribed by
Sydney Dieffenbach
Administrative and Financial Assistant