



Library System of Lancaster County
Minutes of the Board of Directors Meeting
May 15, 2025

Attendance:	
Board	Matthew Eberts, President; Andrew Welk, Vice President; Marianne Clay Strittmatter,
Members:	Secretary; Wendy Vouloupos; Kristin Staley. Absent: Ray D'Agostino, Lancaster County Commissioner; Theia Hofstetter, Treasurer; Tess Wallace.
System Staff:	Karla Trout, Executive Director; Ed Miller, District Consultant and District Services Manager; Mark Sandblade, Manager, Information Technology; Casey Trone, Financial Coordinator; Kerri Milliken, Training and Digital Resources Librarian; Sydney Dieffenbach, Administrative Assistant.
Guests:	Michele Lefler, Quarryville Library; Russ Walker, LNP.
Call to Order	The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Eberts at 6:32 PM on Wednesday, May 15, 2025, in the LSLC board room. A quorum was present.
Library Story	Matt shared the Penn Manor advertiser with an article about the bookmobile and the services it provides.
Consent Agenda:	
Secretary's Report	Minutes of the March and April 2025 Regular Meeting. There was a small grammatical error corrected in the April minutes.
President's Report	There were no questions regarding Matt's report.
Executive Director's Report	Karla responded to a question that Theia shared over email regarding a loss of federal funding through the Institute for Museum and Library Services (IMLS), which would impact the statewide delivery contract for interlibrary loans. Karla is not certain what the impact would be with the loss of the funding yet. Karla discussed how the federal IMLS funding would impact the Office of Commonwealth Libraries as a whole. The cut will also impact the statewide integrated library system, with whom the system just signed a contract.
Motion to Approve	Andrew moved that consent agenda be approved as presented. Kristin seconded. The consent agenda was approved as presented.
Discussion:	
Treasurer's Report	There was not a report, as Theia was not at the meeting.
Lancaster District Update	Karla spoke about the annual district budget negotiations with the libraries. The only portion of the district budget that the system board needs to approve is the salary of district employees. Marianne moved to approve the presented salary budget for district employees, and Andrew seconded. The motion was approved.

Karla does not anticipate the state budget being completed on time, which may impact the usual August state disbursements for the district. The system is prepared to fund the district budget until the state passes their budget. Casey stated that the system has been managing cash flow currently to support the district for about six months. If the budget is not passed by the beginning of February, the system and the libraries will begin to run into funding issues.

Board Policy
Committee

With Dale's departure, there is an open seat on the policy committee. Andrew moved to add Kristin to the committee, Marianne seconded. The motion passed.

Andrew presented the current draft of the bylaws to the board and reviewed the suggested changes to the draft. All the most recent proposed changes to the draft are grammatical corrections rather than substantive changes. The policy committee moved to approve the bylaws, with minor grammatical corrections, at the next meeting. Wendy seconded the motion. The motion has been tabled for the next meeting. Karla will provide the updated bylaws with the minor changes made to the board for approval at the June meeting.

Once the bylaws are passed, the committee plans to return to updating the board policies.

Director's Council
Report

The Directors Council had the following four points to report to the board:

- The difference between home library and p-type was clarified to the directors.
- The Lancaster Science Factory gave a presentation to the directors.
- Tower Marketing was introduced to the directors and discussed the forthcoming campaign.
- Manheim Community Library has a new director: LaTrobe Barnitz.

3-Point Summary to
Directors'
Council

The Board chose the following three points to include in the summary for reporting to the Directors' Council:

- The board approved the personnel portion of the district budget.
- There was a new board member: Wendy Voulopos.
- The board plans to approve the updated bylaws at the next meeting.

Public Comment

The board discussed the potential for fundraising opportunities and expressed interest in touring the bookmobile.

Adjournment

Andrew moved to adjourn the meeting. Kristin seconded. The meeting was adjourned at 7:11 p.m.

Minutes and Financials are available at <http://tinyurl.com/LSLCBoardDocs>

Next Meeting: Wednesday, June 18, 2025, 6:30 PM

Respectfully submitted,
Marianne Clay Strittmatter,
Secretary

Transcribed by
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