



Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
June 18, 2025

Attendance:

Board Members: Andrew Welk, Vice President; Marianne Clay Strittmatter, Secretary; Theia Hofstetter, Treasurer; Tess Wallace; Wendy Voulopos.  
Absent: Matthew Eberts, President; Kristin Staley; Ray D'Agostino, Lancaster County Commissioner.

System Staff: Karla Trout, Executive Director; Ed Miller, District Consultant and District Services Manager; Brenda Emerich, Cataloging/Acquisitions Manager; Casey Trone, Financial Coordinator; Kerri Milliken, Training and Digital Resources Librarian; Sydney Dieffenbach, Administrative Assistant.

Guests: Michele Lefler, Quarryville Library; Joyce Sands, Manheim Township Public Library; Ali Salimbeni, Manheim Township Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by Vice President Welk at 6:32 PM on Wednesday, June 18, 2025, in the LSLC Board Room. A quorum was present.

Bookmobile Tour The board took a tour of the bookmobile while the bookmobile coordinator, Audrey Lilley, spoke to them about the program.

Consent Agenda:  
Secretary's Report Minutes of the May 2025 Regular Meeting.

Executive Director's Report Theia asked how sorting expenses being under budget will impact the system's budget; since sorting is a district expense, the funds have been reallocated to online resources and will have no impact on the system or district budget.

**Motion to Approve** Theia moved that the consent agenda be approved as presented. Wendy seconded. The consent agenda was approved as presented.

Discussion:

Treasurer's Report Financial report for June 2025. Theia moved to approve the financial report for June as presented. Tess seconded. Theia commented that investment income is higher than budgeted as are sponsorships. EITC donations are at fifty percent of what was budgeted. The district is on track to complete the district budget year by the end of June. They made a request to the Office of Commonwealth Libraries to carry over \$10,000 of the '24-'25 district budget next fiscal budget, and the request was approved. The motion passed.

Lancaster District Update The district negotiations were a success and have been approved by library directors and the Office of Commonwealth Libraries. The delivery line of the budget has been increased by only four percent. Ed reported that the state report cycle is beginning in August.

July Board Meeting Historically, the July LSLC Board meeting has not been held. The board agreed that they will reconvene in August.

Board Policy  
Committee

At the May meeting, the following motion was tabled: The policy committee moved to approve the bylaws, with minor grammatical corrections, at the next meeting. Wendy seconded the motion.

Andrew asked for the final vote of the bylaws. There were no questions or changes to the revised draft. The bylaws passed unanimously.

Andrew updated the board on their work on the policies; they met last week to begin their updates on the policy and plan to meet again in July.

Director's Council  
Report

The Directors Council had the following three points to report to the board:

- The Summer Reading Program has kicked off.
- The directors approved an updated circulation policy.
- IT has started Windows 11 updates on member library computers.

3-Point Summary to  
Directors'  
Council

The Board chose the following three points to include in the summary for reporting to the Directors' Council:

- The updated bylaws were passed.
- The board toured the bookmobile.
- The board discussed potential actions about the state budget approval.

Public Comment

Joyce requested that the board review the county funding formula for 2026.

Adjournment

Wendy moved to adjourn the meeting. Marianne seconded. The meeting was adjourned at 7:25 p.m.

Minutes and Financials are available at <http://tinyurl.com/LSLCBoardDocs>

Next Meeting: August 21, 2025, 6:30 PM

Respectfully submitted,

Marianne Clay Strittmatter,  
Secretary

Transcribed by  
Sydney Dieffenbach  
Administrative and Financial Assistant