

Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
April 10, 2002

Present: Pixie Berman, President; Marian R. Gerhart, Vice President; Nancy Dyrness; Terry W. Reber; Mary Ellen Pellington, Executive Director; Shannon Berg, Accountant; Joseph McIlhenney, Manager, Operations and Consulting Services; Donna J. Westerhoff, Administrative Assistant; Mary Ann Heltshe, Community Relations Coordinator; Rhonda Kleiman, Business Information Coordinator; Steve Schlegel, Training Coordinator; Barbara Grater, Board Member, Ephrata Public Library; Peggie Miller, Board Member, Lancaster County Library; Melanie Muller, Director, Elizabethtown Public Library; Wayne Murphy, President, Lancaster County Library Board; Rosanne Perkins, Director, Adamstown Area Library; LaVerne Rettew, President, Moores Memorial Library Board; James Stetina, Executive Director, Lancaster County Library; Bonnie Young, Director, Lititz Public Library.

Call to Order            The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Berman at 4:06 PM on Wednesday, April 10, 2002, in the 5<sup>th</sup> Floor Conference Room of the Lancaster County Courthouse. A quorum was present.

Secretary's Report  
Minutes                    In the absence of Richard Heilig, Mary Ellen Pellington referred to the minutes of the March 7, 2002, meeting, as included in the Board mailing. The minutes were approved as presented.

**Approval**

Treasurer's Report    Ms. Pellington reported that the final State Aid payment has been received and the checks distributed to the libraries. There was an additional \$12,593.46 included with the payment. A recommendation concerning disbursement of the unanticipated amount will be presented at the May 2002 meeting. After discussion, the following motion was made.

**Motion**                    On motion by Terry Reber and second by Nancy Dyrness, the System Board of Directors approved the March 2002 Treasurer's Report. Motion carried 4-0.

Title Source II           Ms. Pellington requested that an additional \$1,035 be expended for the purchase of Baker & Taylor *Title Source II*, as requested by member libraries. After discussion, the following motion was made.

**Motion**                    On motion by Marian Gerhart and second by Nancy Dyrness, the System Board of Directors approved an additional expenditure of \$1,035 for the purchase of Baker & Taylor *Title Source II*, above the \$3,895, to purchase additional accounts as requested by member libraries. Motion carried 4-0.

President's Report        President Berman reported on the following: the System/District Advisory Council met on March 19 and discussed the Strategic Long Range Plan and the migration to the new integrated library system; the Funding Task Force committee met on March 20 and will meet again on

April 30; she attended the dedication of the Vision Enhancement Center at the Elizabethtown Library, funded by the Conoy and Elizabethtown Lions Clubs; she attended the Trustee Institute in Grantville, with approximately 21 board members from Lancaster County in attendance; Bob Bowman has delivered his recommendation concerning library restructuring to Commissioner Thibault and County Administrator Kirchner, and a meeting is scheduled with those officials and the executive committees of both the Lancaster County Library and Library System on April 18; many events are planned for National Library Week, April 14 – 20, including the Author Luncheon, featuring Anita Shreve; and Chad Taylor, band member from “LIVE,” appears to be willing to be a spokesperson for the POWER Library campaign.

Executive Director’s Report In addition to her written report included in the Board mailing, Mary Ellen Pellington introduced Steve Schlegel, Training Coordinator, who began employment with the Library System on April 9. She updated the Board on the following topics: Children’s Internet Protection Act (CIPA) legislation; the digital divide grants, ranging from \$25,000 to \$500,000, being offered by the PA Department of Community and Economic Development; the meeting to approve the DLC agreement for July 2002 to June 2003 will be held at the Elizabethtown Library on April 24; the Online Computer Library Center (OCLC) compliance costs may be up to \$46,000; she and Rhonda Kleiman assisted with the development of the Minority Business Summit; the new approval plan for children’s and young adults materials - \$20,000; Collection Development and Technical Services processed almost 6,000 items in March and have worked 268 hours overtime since February. She reviewed the Materials Count and Patron Count documents included in the mailing, and reported on the Regional Asset District (RAD) meeting that she and Shannon Berg attended in Harrisburg.

Long Range Planning Committee Marian Gerhart expressed her appreciation to the following people who served on the Committee: Joe Duff, President, Quarryville Library Board; Bob Gingher, President, Pequea Valley Library Board; Mike Ireland, President, ELANCO Library Board; Glenn Landis, former member, Lititz Library Board; Frances Myers, former member, Elizabethtown Library Board; Jennifer Raimo, Director, Ephrata Library; Pixie Berman, President, Library System Board; Nancy Dyrness, member, Library System Board; and Mary Ellen Pellington, Executive Director, Library System. She expressed her regret that the LCL Board President and Director chose not to participate. She referred to the draft copy of the Long Range Strategic Plan and reported that at the March 19, 2002, Advisory Council meeting, the Plan was passed, with four abstentions. After discussion, the following motion was made.

**Motion** On motion by Marian Gerhart and second by Nancy Dyrness, the System Board of Directors approved the Long Range Strategic Plan 2002 – 2007, as presented. Motion carried 4 – 0.

Wayne Murphy, President, Lancaster County Library Board, noted that his Board had not reviewed or approved the Strategic Plan, as they await

the outcome of Bob Bowman's recommendation on the structure of the Library System and the Lancaster County Library. He wished it to be entered into the record that, in his opinion, a vote to approve the Strategic Plan without Lancaster County Library approval is premature.

Integrated Library System (ILS) Update

Joseph McIlhenney reviewed the progress to date on the conversion to the new Integrated Library System. The target date for the migration is July 20 and 21. There was discussion concerning whether all libraries should close those days, plus Monday, July 22. A consensus was not reached, but the topic will be discussed at a future Directors Council meeting.

POWER Library Grant Update

Mary Ann Heltshe updated the Board on the POWER Library Grant. She reported that Ann Shannon, WGAL-TV8 reporter, interviewed Bonnie Young, Jennifer Raimo and Renee Christiansen about the POWER Library. The spot will run twice as part of the *Learning Matters* segment. Ms. Heltshe distributed to Board members sample materials (bookmarks, brochures and brochure inserts, contest fliers, etc.) that have been designed for the campaign. The theme of the campaign is the "Know-It-All" family. Terry Reber suggested that member libraries take a similar packet to each municipality.

Public Comment

Peggie Miller thanked Mary Ann Heltshe for introducing her to the POWER Library; she noted the CBS Sunday Night Movie presentation of *The Pilot's Wife* and the theater release of *Weight of Water*, both written by Anita Shreve. Bonnie Grater stated that today's meeting was the most exciting System Board meeting she has attended, and that the work being accomplished by the System Director and staff was commendable. She noted that she was disturbed by a comment made by the President of the Lancaster County Library at the Advisory Council meeting, where he stated that over \$10 million is being taken from the Lancaster County Library.

Next Meeting

The next meeting is scheduled for Thursday, May 9, 2002, 4:00 PM, 5<sup>th</sup> Floor Conference Room, Lancaster County Courthouse.

Executive Session

**Motion**

It was moved by Terry Reber and seconded by Marian Gerhart to adjourn to Executive Session at 5:24 PM for personnel and contract issues. Motion carried 4-0.

**Motion**

It was moved by Nancy Dyrness and seconded by Terry Reber to end Executive Session at 5:45 PM. Motion carried 4-0.

The Board meeting reconvened.

Adjournment

**Motion**

It was moved by Terry Reber and seconded by Marian Gerhart that the meeting be adjourned at 5:46 PM. Motion carried 4-0.

APPROVED  
as presented  
May 9, 2002

Pixie Berman, President  
Richard Heilig, Secretary