

Library System of Lancaster County
Minutes of the Board of Directors Meeting
February 17, 2004

- Attendance:
Board Members: Joe Duff, President; Fay Snyder, Vice President; Greg Diehl, Secretary/Treasurer; Janet Chalfant, Glenn Landis, Kay Rohrer, Voting Members; Sue Leggett, Robert McCarthy, Marianne Melleby, Dale Reinecker, Non-Voting Members; Molly Henderson, Lancaster County Commissioner.
- System Staff: Susan L. Hauer, Library System Administrator; Shannon Pierce, Finance Coordinator; Donna J. Westerhoff, Internal Operations Manager; Renee M. Christiansen, Youth Services Coordinator; Dzintra Gorman, Manager, Collection Development/Technical Services; Mary Ann Heltshe-Steinhauer, Community Relations Coordinator; William Hudson, Manager, Information Technology; Rhonda Kleiman, Business Information Coordinator; Ed Miller, Special Services Coordinator.
- Guests: Katrina Anderson, Director, Quarryville Library; Sandra Dinoff, Director, Strasburg-Heisler Library; JoAnne Foss, Executive Director, Lancaster County Library; Jeffrey Griel, President, Lancaster County Library Board; Virginia McGrath, President, Adamstown Area Library Board; Karen Payonk, Interim Director, Lititz Public Library; Claudia Roun, Director, Moores Memorial Library; Robert Spotts, President, ELANCO Library Board.
- Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Duff at 7:15 PM on Tuesday, February 17, 2004, at the Library System office. A quorum was present.
- President Duff introduced and welcomed Molly Henderson, County Commissioner and Ex Officio member of the Library System Board.
- Secretary's Report
Minutes
Approval Greg Diehl, Secretary/Treasurer, referred to the minutes of the January 20, 2004, meeting, as included in the Board mailing. The minutes were approved as presented.
- Treasurer's Report Greg Diehl referred to the summary of the January financial reports, as prepared by Shannon Pierce. After review and discussion, the following motion was made:
- Motion** On motion by Fay Snyder, the System Board of Directors directed that the January 2004 Financial Report be filed for audit. Motion carried 6-0.
- 2004Budget Susan Hauer reviewed, line by line, the 2004 Budget which includes a 10% increase over the proposed 50% cut from the state library funding budget. After discussion, the following motion was made.

Motion	On motion by Greg Diehl, the System Board of Directors approved the revised 2004 budget, reflecting the final State Aid figures. Motion carried 6-0.
President's Report	President Duff gave a brief overview on how voting members of the Library System Board are appointed by the County Commissioners.
Library System Administrator's Report	<p>Susan Hauer reported the following: 1) She attended the Lancaster Advantage workshop at F&M, which was well represented by library board members and staff; 2) A District Advisory Council meeting was held on January 29, at which time developing the Strategic Plan and forming a Legislative Council were discussed; 3) Chuck McClure will make two visits to Lancaster County as part of the Strategic Plan development process; 4) The February Directors Council meeting was canceled, due to inclement weather; 5) Collection Development and Technical Services is conducting linking training; and 6) A deal has been negotiated with Baker & Taylor, awarding libraries a 2% discount on bills paid within 10 days.</p> <p>Ms. Hauer invited Molly Henderson to report to the Board. Ms. Henderson noted her meeting with the Library System managers on February 5, and discussed some of her ideas to increase awareness of public libraries.</p>
Standing Committees Personnel	No report.
Provisional Committees Legislative Council	Kay Rohrer referred to a letter drafted by the Committee to be sent from library board presidents to their legislators. The letter requests that \$10,000 from each Representative and \$25,000 from each Senator be earmarked for libraries in Lancaster County, as part of the Community Revitalization Program. Representatives from the library community will visit each legislator to discuss the difficulties libraries face with the budget cut on the state level.
District Center Library	JoAnne Foss, District Administrator, reported that she met with Commonwealth Libraries last week. District Library Centers did not receive an increase over the initial 50% funding cut.
Old Business Committee Restructure	Joe Duff reported that the Executive Committee has not had an opportunity to meet concerning the current Committee Restructure, and he recommended that this agenda item be tabled until the March meeting.
New Business	Bob McCarthy asked if the Book Aid funds must be used to purchase books. <i>Bob McCarthy asked that the Book Aid funds be used to purchase</i>

books and that it be included in the 12% Collection expenditure/Book Collection Standard, currently required as a part of State code. (Amended April 20, 2004). It was reported that libraries could have the choice of how to use the funds, but the repercussions on future funding must be further reviewed and explained to library boards before any decisions are made.

General Comment Mary Ann Heltshe-Steinhauer reported that a call-in show, Smart-Talk, with state legislators is scheduled for Thursday evening at 8:00 on WITF-TV; JoAnne Foss reported that, within the state, libraries are a part of the Department of Education; Katrina Anderson referred to the article in the *Sunday News* on Sunday, February 15, about Philip Crnkovich, Reference Librarian at LCL, and noted that municipalities respond to positive messages.

Next Meeting The next meeting is scheduled for Tuesday, March 16, 2004, 7:00 PM, Library System office.

Adjournment

Motion It was moved by Marianne Melleby that the meeting be adjourned at 8:33 PM. Motion carried 6-0.

Respectfully submitted,
Donna J. Westerhoff
Recording Secretary