

Library System of Lancaster County
Minutes of the Board of Directors Meeting
July 12, 2001

Present: Pixie Berman, President; Nancy Frankhouser, Vice President; Richard Heilig, Secretary/Treasurer; Marian R. Gerhart; Terry W. Reber; Paul Thibault, Chairman, Lancaster County Commission; Mary Ellen Pellington, Executive Director; Shannon Berg, Accountant; Joseph McIlhenney, Manager, Operations and Consulting Services; Donna J. Westerhoff, Administrative Assistant; Renee M. Christiansen, Youth Services Coordinator; Mary Ann Heltshe, Community Relations Coordinator; William Hudson, Manager, Information Technology; Jeannette Martin, Interim Manager, Technical Services; Katrina Anderson, Director, Quarryville Library; Karen Hutchison, Director, ELANCO Library; Penelope Klein, Director, Adamstown Area Library; Kate MacDonald, Board Member, Moores Memorial Library Board; Virginia McGrath, President, Adamstown Area Library Board; Jennifer Raimo, Director, Ephrata Public Library; James Stetina, Executive Director, Lancaster Area Library; Sharyn Bellafore, Larry Gagnon, and Lois Morgan, Manheim Township Library Committee.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Berman at 4:03 PM on Thursday, July 12, 2001, in the 5th Floor Conference Room of the Lancaster County Courthouse. A quorum was present.

Secretary's Report
Minutes Richard Heilig referred to the minutes of the June 14, 2001, meeting, as included in the Board mailing. The minutes were approved as presented.
Approval

Treasurer's Report Richard Heilig reported that the Library is on-track with the budget. After discussion, the following motion was made.

Motion It was moved by Nancy Frankhouser and seconded by Marian Gerhart to approve the June Financial Report as presented. Motion carried 6-0.

Mr. Heilig and Ms. Pellington reported on mid-year budget adjustment revisions, including the State/County Coordination Aid to be retained for automation as approved by the Library Directors. He noted that mid-year budget revisions will include additional funds needed for accounting and legal fees and special programs. After discussion, the following motion was made.

Motion It was moved by Richard Heilig and seconded by Nancy Frankhouser to approve the mid-year budget revisions as presented. Motion carried 5-0 (One Board member stepped out of the meeting.)

President's Report President Berman asked Mary Ellen Pellington to report on activities during the past month.

Executive Director's Report In addition to her written report included in the Board mailing, Mary Ellen Pellington reported on the status of District Library Center services, which were to begin July 1, 2001.

She also reported that the 1990 census figure was used to determine Local Financial Effort. LFE appears to be down \$194,780 from 1999 to 2000. The 2000 census figure has increased 47,836 and will be used to compute LFE in 2001. The state has added a third funding level - \$7.51 to \$15.00 per capita.

The Library System received a \$4,805 LSTA grant for assistive technology. Devices for the hearing impaired will be installed at Quarryville, Lititz and Lancaster Area (Duke St.) libraries.

On June 27, Pixie Berman and Ms. Pellington were invited to participate in a Building Project dialog, which included State Rep. Jere Strittmatter, the Manheim Township Commissioners, the Overlook Foundation Library Committee, Lancaster Area Library President, Executive Director, and Deputy Director. The issue of independent/branch library was discussed at the meeting. As this issue and other service area issues had been brought up, there was a recommendation, with consensus from the System Board, to ask Marian Gerhart to take charge of a review of countywide service areas and library types.

Public Comment

Penelope Klein asked when the 5-day delivery service will begin, to which she was told it should be functioning by late August. She wanted to know how funding will be affected by the delay in the terms of the agreement and the actual start date, and also hoped that the funds would be monitored closely. Larry Gagnon asked for a timeframe from Marian Gerhart. October 2001 is the target date. Mr. Gagnon then presented numerous points in support of Manheim Township Library becoming an independent library. Jennifer Raimo asked if the funds paid to Lancaster Area Library for district services from July 1, 2000 to June 30, 2001, will be verified. She also commented on the LFE and that she would like to see the fact that there are municipalities that see no need to support their local libraries be addressed. Jim Stetina stressed the need to inform municipalities of the services that libraries provide. The discussion then returned to municipal funding, and a lengthy discussion ensued.

Next Meeting

The next meeting is scheduled for Thursday, August 9, 2001, 4:00 PM. A location will have to be found. Ms. Berman asked that Board members keep the date available, but that the meeting may not be needed.

The System Board was polled as to the possibility of holding September's meeting on Wednesday, September 12, rather than Thursday, September 13 due to a conflict. The change in date met with the Board's approval.

Executive Session

Motion It was moved by Terry Reber and seconded by Richard Heilig to adjourn to Executive Session at 4:59 PM for a legal matter. Motion carried 6-0.

Motion It was moved by Marian Gerhart and seconded by Terry Reber to end Executive Session at 5:20 PM. Motion carried 6-0.

The Board meeting reconvened.

Motion It was moved by Richard Heilig and seconded by Nancy Frankhouser to approve the contract with Greenawalt and Company for the purpose of an agreed-upon procedures study of the Lancaster Area Library. Motion carried 6-0.

Adjournment

Motion It was moved by Terry Reber and seconded by Richard Heilig that the meeting be adjourned at 5:21 PM. Motion carried 6-0.

APPROVED
as presented
September 12, 2001

Pixie Berman, President
Richard Heilig, Secretary