

Library System of Lancaster County
Minutes of the Board of Directors Meeting
March 8, 2001

Present: Pixie Berman, President; Nancy Frankhouser, Vice President; Richard Heilig, Secretary/Treasurer; Marian R. Gerhart, Terry L. Kauffman; Terry W. Reber; Kevin J. Ruth; Paul Thibault, Chairman, Lancaster County Commission; Mary Ellen Pellington, Executive Director; Shannon Berg, Accountant; Donna J. Westerhoff, Administrative Assistant; Renee M. Christiansen, Youth Services Coordinator; Mary Ann Heltshe, Community Relations Coordinator; William Hudson, Manager, Information Technology; Rhonda Kleiman, Business Information Coordinator; Jeannette Martin, Interim Manager, Technical Services; Katrina Anderson, Director, Quarryville Library; Sandra Dinoff, Director, Strasburg-Heisler Library; Nancy Dyrness, Board Member, Quarryville Library; Barbara Grater, Board Member, Ephrata Public Library; Karen Hutchison, Director, ELANCO Library; Penelope Klein, Director, Adamstown Area Library; Glenn Landis, President, Lititz Public Library Board; Wayne Murphy, Board Member, Lancaster Area Library Board; Jennifer Raimo, Director, Ephrata Public Library; Bud Rettew, President, Moores Memorial Library Board; Robert Spotts, Vice President, ELANCO Library Board; James Stetina, Executive Director, Lancaster Area Library; Bonnie Young, Acting Director, Lititz Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Berman at 4:07 PM on Thursday, March 8, 2001, in the 5th Floor Conference Room of the Lancaster County Courthouse. A quorum was present.

Secretary's Report
Minutes
Approval Richard Heilig referred to the minutes of the February 15, 2001, meeting, as included in the Board mailing. The minutes were approved as presented.

Treasurer's Report Richard Heilig reported that the System is on budget after the first two months of the year. After discussion, President Berman directed that the financial report be filed for audit.

President's Report President Berman reported on the following: Congratulations to Mary Ellen Pellington and staff, in partnership with Millersville University, Bethel A.M.E. Church, Lancaster County Historical Society, PA Historical and Museum Commission, and Buxton Canada Historic Site and Museum for receiving a grant from a Community of Agile Partners in Education (CAPE) for \$46,000, part of which will be used to purchase a database for 18th and 19th century African-American newspapers and a portable videoconferencing unit; the Long Range System Plan Review Committee will meet at Willow Valley on Saturday, March 24, 9:00 AM; the Quarryville Library Opening will be held on Sunday, April 1, 3:00 PM; the National Library Week Author Luncheon will be held on Thursday, April 5, 12:00 Noon, at Willow Valley; the PaLA Trustee Institute will be held April 6 and 7 in Grantville. Ms. Berman reported that the Institute is free to board members and encouraged all to attend.

Executive Director's Report In addition to her written report included in the Board mailing, Mary Ellen Pellington reported on the Preliminary Distribution of the \$200,000 Book Aid in 2001, to be distributed. She noted that final figures will be available when the 2000 Annual Reports are in. This aid is in addition to the member libraries' Year 2001 local book budgets.

Motion On motion by Terry Kauffman and second by Kevin Ruth, the System Board of Directors approved the distribution of Book Aid in 2001 based on each member library's percentage of the total Local Library Book Budgets of member libraries for 2000, pending submission of 2000 Annual Reports. Motion carried 7 – 0.

Ms. Pellington gave an update on the review of district services by Commonwealth Libraries. The focus of the reviews is on the Lancaster Area Library rather than the District Services. To date, Collection Development and Technical Services has been reviewed.

There was discussion regarding the Agreement between the Library System and the Lancaster Area Library and its implementation. Terry Kauffman questioned why the Chart of Accounts had not been implemented by Lancaster Area Library, as it was due December 31, 2000. Terry Reber questioned the status of implementation of other portions of the Agreement, and Pixie Berman asked about the upcoming new district services contract.

Ms. Pellington reported that at the January 16, 2001, Advisory Council meeting the Council voted to have the library directors negotiate and approve the District Services contract. This contract must be signed and submitted to Commonwealth Libraries prior to May 18. The directors have a committee working on this, composed of: Sue Bowser, Elizabethtown Public Library; Sandy Dinoff, Strasburg-Heisler Library; Karen Hutchison, ELANCO Library; Penelope Klein, Adamstown Area Library; Jim Stetina, Lancaster Area Library; Jennifer Raimo, Ephrata Public Library; and Bonnie Young, Lititz Public Library.

Public Comment Wayne Murphy, Lancaster Area Library Board, requested documentation on areas of disagreement; Nancy Dyrness stated that the agreement between the Library System and the Lancaster Area Library needed to be followed; Penelope Klein asked what can be done to let the Governor's Advisory Council the opinions of the member libraries; Jennifer Raimo asked how the book aid must be spent; she also expressed that the Governor's Advisory Council appears to not understand the structure in Lancaster County or the member libraries' wishes, and that a dialog must be opened to clear the air; Bonnie Grater reported that she has been informed that the annual report online is easy to work with; Penelope Klein inquired if there is a tracking system for book budgets.

Next Meeting The next meeting is scheduled for Thursday, April 12, 2001, 4:00 PM, 5th Floor Conference Room, Lancaster County Courthouse.

Executive Session

Motion It was moved by Nancy Frankhouser and seconded by Marian Gerhart to adjourn to Executive Session at 5:14 PM for contract issues. Motion carried 7 – 0.

Motion It was moved by Nancy Frankhouser and seconded by Richard Heilig to end Executive Session at 6:20 PM. Motion carried 7 – 0.

The Board meeting reconvened from discussion of contract issues.

Adjournment

Motion It was moved by Nancy Frankhouser and seconded by Richard Heilig that the meeting be adjourned at 6:21 PM. Motion carried 7 – 0.

djw

APPROVED
as presented
April 12, 2001

Pixie Berman, President

Richard Heilig, Secretary