

Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
November 19, , 2014

Attendance:	
Board Members:	Brandon Danz, President; Diane Tannehill, Vice President; André Fouchet, Secretary; Christina Diehl; Terry Kauffman; Mendi Lowe; Andrea McCue, Lancaster County Commissioners' Representative. Absent: Russell Miller, Treasurer
System Staff:	Bill Hudson, Administrator; Pete Petruski, Sylvia Drennen, Brenda Emerich
Guests:	Donna Brice, Director, New Holland Library; Deborah Drury, Executive Director, Elizabethtown Public Library; Lisa Greybill, Administrator, Columbia Public Library; Jeanette Sherk, Board President Columbia Public Library; Dudley Feltham, Board member Lititz Public Library; Debra Rosser, Mt. Joy Library, Jill Brisson
Call to Order	The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Danz at 6:30 PM on Wednesday, November 19, 2014, at the Library System office. A quorum was present.
Public Comment	None
<u>Columbia</u> Library Presentation	President Danz thanked the Columbia Library for being the feature library for tonight. Lisa Greybill presented two videos; one an aerial by Jerry King Musser a local Columbia artist. The second video was about the library programs. All improvements have been paid by community donations including two \$8000 windows. Jeanette Sherk, Board President, highlighted the many programs offered and stated a request for a circulation desk computer.
Secretary's Report Minutes <b>Approval</b>	André Fouchet, Secretary, referred to the minutes of the September 17, 2014, meeting. Terry Kauffman moved and Diane Tannehill seconded; the minutes were approved as presented. Andre Fouchet, Secretary, referred to the minutes of October 15, 2014. Christiana Diehl moved and Diane Tannehill seconded; the minutes were approved as presented.
Treasurer's Report	Andre Fouchet gave the report in the absence of the treasurer, referred to

the October2014 YTD financial report, as included in the Board mailing. He reported that the Finance Committee has reviewed the report, and there are no unexpected variances. Current status is due to positions not being filled, and grants not budgeted. Expect to come close to zero balance. After discussion, the following motion was made.

**Motion**

On motion by Andre Fouchet the System Board of Directors directed that the 2014 Financial Report be filed for audit. Motion carried unanimously.

President's Report

President Danz reported on the following: Thanks to everyone for their hard work; with news of Ephrata cutting back and difficult times we face. The county has not finalized budget, expect flat budget per Andrea McCue. President Danz has asked Bill and Jim to come up in the next several weeks with solid ideas of partnerships. An email will be sent to all directors and board. We have saved monies through county and need more alliances and cost savings. Presentation will be made in December and all libraries will be invited to attend.

Administrator's Report

Bill Hudson referred to his report included in the Board mailing and to the handouts for tonight's meeting. The pie chart represents Lancaster County compared to national averages. Second handout is the roll out for latest museum partnership with Lancaster History.org which all libraries receive one pass.

Directors' Council Report

In addition to the approved Directors' Council minutes for October 2014 included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list, Deb Drury referred to the 3 points stated. Terry Kauffman asked if there is a trend seen from municipalities donations. Deb responded that she has five municipalities in her area with whom she networks yet funds are very limited. \$1.25-\$2.50per capita is an average.

Committees  
Finance

Andre Fouchet reported that meeting was held for budget and another will be held before next board meeting.

Personnel

Terry Kauffman reported that 360 review forms went out and hopes to have results at next meeting. A reminder will be sent to recipients with a deadline specified.

Planning Team

Diane Tannehill reported on strategic plan meeting for library system office facilitated by Jim from Lancaster County Planning. Diane read a proposed vision statement. Several comments followed regarding the language and intent of a sentence which will be revised. Mendi Lowe said the full plan is to be brought to board in January or February. There will be a committee meeting Friday.

Old Business

None

3-Point Summary to  
Directors' Council

The Board chose the following three points to include in the summary for reporting to the Directors' Council: 1) Strategic Planning Vision 2) 360 Review and 3) Ideas submitted from libraries how to work with greater collaboration and partnerships.

Public Comment

Deb Drury relayed through talking with her board members that funding must be more clearly stated and that they have demonstrated intent for collaboration county wide yet believe that their fear for not signing fundraiser agreement has proven justified. Discussion followed, Bill Hudson responded and Donna Brice stated that libraries need to know well in advance allocation of monies. Terry Kauffman stated that this learning process will keep communications on going for optimal results.

Adjournment

**Motion**

It was moved by that the meeting be adjourned at 7:50 PM. Motion carried unanimously.

**Next Meeting**

The next regular meeting is scheduled for Wednesday December 17 , 2014, 6:30 PM. at the Library System office.

Respectfully submitted,  
Kathy Levine  
Recording Secretary