

Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
September 19, 2006

Attendance:

Board Members: Voting: Greg Diehl, President; Bud Rettew, Vice President; Dale Reinecker, Secretary/Treasurer; Glenn Landis; Marianne Melleby.  
Absent: Rose Eckman; Sue Leggett.  
Non-voting: Patricia Cox; Bernard Gordon; Martin Hudacs; Virginia McGrath; Kay Rohrer; Fay Snyder.

System Staff: Susan L. Hauer, Administrator; Donna J. Westerhoff, Internal Operations Manager; Sue Young, Financial Coordinator; William Hudson, Deputy Administrator and Manager, Information Technology.

Guests: Tom Baldrige, President, Lancaster Chamber of Commerce and Industry; Barbara Basile, Director, Manheim Community Library; Deborah Beisell, Executive Director, Elizabethtown Public Library; Bob Bowman, Lancaster County Citizens for Government Study; Todd Fabian, Director, ELANCO Library; Jennifer Raimo, Director, Ephrata Public Library; Debra Rosser-Hogben, Executive Director, Lancaster Public Library; Joyce Sands, District Consultant; Susan Tennant, Director, Lititz Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Diehl at 7:03 PM on Tuesday, September 19, 2006, at the Library System office. A quorum was present.

General Comment Susan Tennant, outgoing chair of the Directors Council, expressed her appreciation to the Board for the improved communication and for the work accomplished over the past six months.

Secretary's Report  
Minutes

**Approval**

Dale Reinecker, Secretary/Treasurer, referred to the minutes of the August 15, 2006, meeting, as included in the Board mailing. The minutes were approved as presented.

Treasurer's Report

Dale Reinecker referred to the August 2006 financial reports, as included in the Board mailing. He reported that the Finance Committee has reviewed the report. He noted that spending should be at 67%, and he referred to the memo accompanying the report that explains the reasons for variances. After discussion, the following motion was made.

- Motion** On motion by Glenn Landis, the System Board of Directors directed that the August 2006 Financial Report be filed for audit. Motion carried 4 – 0.
- Presentation by  
Lancaster County  
Citizens for  
Government  
Study President Diehl introduced Tom Baldrige, President of the Lancaster Chamber of Commerce and Industry. Baldrige visited the meeting representing the Lancaster County Citizens for Government Study, which is championing the Home Rule process for Lancaster County. Baldrige reported that Home Rule is a process that allows citizens to evaluate their county government. He distributed “Frequently Asked Questions” information and introduced Bob Bowman, former board president of the Lancaster Public Library and the Library System. Bowman is on the slate of candidates, eleven of whom will be elected to the commission to study the issue, if the citizens of Lancaster County approve the Home Rule study.
- After a question and answer session, and discussion by the Board, the following motion was made.
- Motion** Bernie Gordon moved that the Library System send a letter to all member libraries, encouraging them to be a venue for all interested parties in the Citizens for Government Study commission ballot question, and to accommodate them according to their libraries’ established practices.
- There was discussion and concern expressed about focusing on this issue, when other issues will also be on the ballot.
- Motion failed 4 – 0.
- There was consensus among Board members that no action is needed. Most Board members indicated that they will share the information with their library boards.
- President’s Report  
Election of  
Nominating  
Committee President Diehl reported that, per the Bylaws, a Nominating Committee must be formed to select a slate of officers for 2007. This Committee is to be comprised of three System Board members, and must be approved by the Board. Diehl reported that the following Board members have agreed to serve on the Nominating Committee: Martin Hudacs, Kay Rohrer, and Fay Snyder. Susan Hauer will serve ex officio.
- Motion** On motion by Greg Diehl, the Library System Board of Directors approved the Nominating Committee, consisting of Martin Hudacs, Kay Rohrer and Fay Snyder, to develop a slate of officers for 2007. Motion carried 4 – 0.

Library System Administrator's Report	Susan Hauer referred to her written report, provided as hardcopies. She reported on the extensive work of the Funding Task Force and the progress made to date; anticipated expansion of System services; and an improved interface between the System, member library staff and their Board, and patrons. She referred to a press article and pictures highlighting Famous Amos' visit to the Ephrata Public Library.
District Center Library	In the absence of Joyce Sands, District Consultant, Debra Rosser-Hogben, District Administrator, referred to Sands' written report included in the Board mailing and offered to answer questions.
Directors Council Report	In the absence of Katrina Anderson, Directors Council Liaison, Susan Tennant referred to the Directors Council minutes written by Anderson, of which hard copies were provided to each Board member and those in attendance. Tennant reported on the August 30 Directors Council retreat and its focus on System services. She reported on the results of a poll of library directors regarding the Commissioners' Match and District services. In response to a question about an item in the minutes about library board structure, it was reported that the library code has not changed, but Commonwealth Libraries is monitoring board composition more closely via the annual reports.

Standing Committees

Executive	President Diehl referred to the instructions on how to access the System/District calendar in the Board mailing, and asked Board members to work with Susan Hauer or Donna Westerhoff to schedule committee and other meetings.
Finance	Dale Reinecker, Treasurer, reported that the 2007 budget should be presented and action taken at the October meeting. He noted that the budget is divided into two sections – distribution and operations. The Funding Task Force is reviewing distribution, and the System Board will determine operations.
Human Resources	Bud Rettew, Chair, reported that he has been compiling Conflict of Interest statements. He distributed packets of sample policies to member of the HR Committee, and a meeting will be scheduled later in the year.
Legislative Council	Fay Snyder, Chair, reported that a meeting is scheduled for Thursday, October 12, 4:30 PM, at the System office. The main focus will be organization and an annual timeline for activities.

Ad Hoc Committees

Funding Task  
Force

In the absence of Sue Leggett, Chair, President Diehl reported that the next meeting of the full Funding Task Force is scheduled for Tuesday, September 26, 6:00 PM, at the System office.

Bylaws

President Diehl reported that the next Bylaws Committee meeting is scheduled for Tuesday, October 3, 6:00 PM, at the System office. The Committee will address how the Proposed Modifications to the System Board, as developed by Glenn Landis, influence the Bylaws as currently written, and what changes may be necessary.

Unfinished Business None.

New Business None.

General Comment None.

Next Meeting The next meeting is scheduled for Tuesday, October 17, 2006, 7:00 PM, Library System office.

Adjournment

**Motion**

It was moved by Dale Reinecker that the meeting be adjourned at 8:37 PM. Motion carried 4 – 0.

Respectfully submitted,

Donna J. Westerhoff  
Recording Secretary