

Library System of Lancaster County
Minutes of the Board of Directors Meeting
March 16, 2011

Attendance:

Board Members: Veronica Urdaneta, President; Terry Trego, Vice President; Mark Simms, Secretary; James Lombardo, Treasurer; Ethan Demme; Terry Kauffman. Russell Miller joined the meeting in progress.

System Staff: William Hudson, Acting Administrator and Manager, Information Technology; Donna J. Westerhoff, Internal Operations Manager; James D. Showalter, Financial Manager.

Guests: Deborah Beisell, Executive Director, Elizabethtown Public Library; Donna Brice, Director, ELANCO Library; Walter Crellin, Treasurer, Moores Memorial Library Board; Kristin Fernitz, Director, Strasburg-Heisler Library; LaVern Rettew, President, Moores Memorial Library Board; Debra Rosser-Hogben, Director, Milanof-Schock Library; Claudia Roun, Director, Moores Memorial Library; Joyce Sands, Deputy Director, Lancaster Public Library; Penny Talbert, Executive Director, Ephrata Public Library; Kathy Thren, Director, Adamstown Area Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Urdaneta at 6:03 PM on Wednesday, March 16, 2011, at the Library System office. A quorum was present.

Public Comment None.

Secretary's Report
Minutes
Approval Mark Simms, Secretary, referred to the minutes of the January 18, 2011, regular meeting, as included in the Board mailing. The minutes were approved as presented.

Minutes
Approval Simms referred to the minutes of the February 16, 2011, regular meeting, as included in the Board mailing. The minutes were approved as presented.

Treasurer's Report Jim Lombardo, Treasurer, referred to the February 2011 financial report, as included in the Board mailing. He reported a February 28, 2011, balance of \$1,019.221, after income, expenses, and an accrual adjustment. After discussion, the following motion was made.

Motion On motion by Jim Lombardo, the System Board of Directors directed that the February 2011 Financial Report be filed for audit. Motion carried unanimously.

Library System Insurance	Lombardo reported that he has reviewed the System liability insurance, and is awaiting information on the bond insurance for Board members and officers. He will report on his findings at a later meeting.
Acting Administrator's Report	In addition to his written summary included in the Board mailing, Bill Hudson reported the following: 1) He distributed preliminary estimates of the distributions of State Aid to member libraries, based on the Governor's proposed budget. The budget cuts \$1.9 million state aid to libraries, far less than anticipated. 2) Manheim Library reported that a halfway house for parolees has been proposed for Manheim Borough. One of the library's municipalities asked the library to take a stand against the plan, and threatened to stop its funding of the library if it does not publicly oppose the plan. After discussion, the System Board agreed to meet with the Library Director and Board to discuss and offer its support. It was suggested that member library Boards may want to be included.
Directors' Council Report	Kristin Fernitz, Directors' Council Liaison, referred to the approved Directors' Council minutes for February 2011, included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list. There were no questions.
Committees Finance	Jim Lombardo, Treasurer, reported that the Finance Committee, consisting of Terry Trego, Ethan Demme, Jim Showalter, Bill Hudson, and himself, met for the first time just prior to this meeting.
President's Report Meeting Locations	President Urdaneta reported that, beginning in April, the System Board will hold its meetings at member libraries. She asked Donna Westerhoff to confer with Lisa Greybill, Directors' Council Chair, to develop a schedule of locations. The next meeting is scheduled for April 20, 6:00 PM, at the Adamstown Area Library.
Strategic Planning Update	Urdaneta reported that the Board has met with E4 Exchange. The consulting group plans to schedule meetings with library boards. Urdaneta will ask the Commissioners for an extension until June for completion of the strategic plan.
Moore's Memorial Library Renovation, Phase 2	Bud Rettew, President; and Walt Crellin, Treasurer, Moore's Memorial Library Board, gave a brief history of the \$1.3 million Phase 1 of the library's renovation project. Patron usage is up 30% since they moved into the 3,000 square foot former bank building one year ago. Preparations are underway for Phase 2 of the project, the completion of the lower level, which would include a meeting room, storage, a workroom, book store, coffee shop, and an ADA-accessible elevator. To date, the library has secured two grants, totaling

\$156,000, of the estimated \$250,000 cost of the project. In addition, numerous community organizations have volunteered much of the labor, such as plumbers, electricians, etc., from their memberships. It is anticipated that the project will take six to eight months to complete, with little or no disruption to library service during construction. Rettew and Crellin answered Board members' questions. After discussion, the following motion was made.

Motion On motion by Jim Lombardo, the System Board of Directors approved Phase 2 of the Moore's Memorial Library renovation project. Motion carried unanimously.

Old Business None.

Adjournment

Motion There being no further business, Russ Miller moved that the meeting be adjourned at 6:50 PM. Motion carried unanimously.

Respectfully submitted,

Donna J. Westerhoff
Recording Secretary