

Library System of Lancaster County
Minutes of the Special Board of Directors Meeting
November 29 and December 2, 2010

Attendance:

Board Members: John Havrilla, President; Virginia McGrath, Vice President; Diane Hastings, Secretary; Sandy Dinoff, Treasurer; Dudley Feltham; Marian Fetter, Hugh MacMaster; Diane Rice; Kay Rohrer; Robert Sabatelli; Kevin Service.
Absent: None.

System Staff: William Hudson, Deputy Administrator and Manager, Information Technology; Donna J. Westerhoff, Internal Operations Manager.

Guests: Dwight Yoder, Attorney, Gible, Kraybill & Hess, and Library System Legal Counsel.

Call to Order The special meeting of the Board of Directors of the Library System of Lancaster County was called to order by Vice President McGrath at 7: PM on Monday, November 29, 2010, at the Library System office. A quorum was present.

General Comment None.

Executive Session

Motion It was moved by Sandy Dinoff to adjourn to Executive Session at 7:02 PM for a personnel issue. Motion carried unanimously.

The Board meeting reconvened at 8:25 PM.

Motion It was moved by Diane Hastings to approve the key terms of the separation agreement and release for the System Administrator as outlined in the November 24, 2010, correspondence from legal counsel for the Library System of Lancaster County and further authorize that the Library System's Executive Committee and legal counsel take the necessary steps to finalize the language of the separation agreement and release with legal counsel for the System Administrator, including executing the agreement. Motion carried unanimously.

Motion It was moved by Diane Hastings to approve the Library System's Executive Committee and legal counsel to take all necessary actions and provide any required notices under the employment contract for the System Administrator in order to complete the separation from employment for the System Administrator by March 1, 2011. Motion carried unanimously.

Motion It was moved by Diane Hastings to continue this meeting to Thursday, December 2, 2010, at 5:00 PM. Motion carried unanimously.

The Special System Board meeting reconvened on Thursday, December 2, 2010, 5:00 PM, at the Library System office.

Attendance:

Board Members: John Havrilla, President; Virginia McGrath, Vice President; Diane Hastings, Secretary; Sandy Dinoff, Treasurer; Dudley Feltham; Marian Fetter, Hugh MacMaster; Diane Rice; Kay Rohrer; Robert Sabatelli; Kevin Service. Absent: None.

System Staff: William Hudson, Deputy Administrator and Manager, Information Technology; Donna J. Westerhoff, Internal Operations Manager.

Guests: Dwight Yoder, Attorney, Gible, Kraybill & Hess, and Library System Legal Counsel.

Executive
Session

Motion It was moved by Diane Hastings to adjourn to Executive Session at 5:01 PM for a personnel issue. Motion carried unanimously.

The Board meeting reconvened at 5:38 PM.

Motion It was moved by Diane Hastings to approve the separation agreement and general release between Susan Hauer and the Library System of Lancaster County. Motion carried unanimously.

Motion It was moved by Diane Hastings to accept Susan Hauer's resignation dated November 20, 2010. Motion carried unanimously.

Motion It was moved by Diane Hastings to appoint William J. Hudson, Jr. as Acting Administrator, assuming all duties of the System Administrator, effective immediately. Motion carried unanimously.

Discussion followed concerning the press release, clearing Hauer's former office and the return of company property, specifically two lap top computers and the System credit card.

Adjournment

Motion It was moved by Sandy Dinoff that the meeting be adjourned at 5:58 PM. Motion carried unanimously.

Respectfully submitted,

Donna J. Westerhoff
Recording Secretary