Library System of Lancaster County
Minutes of the Board of Directors Meeting
May 21, 2026

Attendance:

Board Members:	Andrew Welk, President; Kristin Staley, Vice President; Marianne Clay Strittmatter, Secretary; Theia Hofstetter, Treasurer; Tess Wallace; Wendy Voulopos; Anthony Panzino. Absent: Ray D'Agostino, Lancaster County Commissioner.
System Staff:	Karla Trout, Executive Director; Ed Miller, District Consultant and District Services Manager; Mark Sandblade, Manager, Information Technology; Brenda Emerich, Cataloging/Acquisitions Manager; Casey Trone, Financial Coordinator; Kerri Milliken, Training and Digital Resources Librarian; Sydney Dieffenbach, Administrative Assistant.
Guests:	LaTrobe Barnitz, Manheim Community Library; Deb Drury, Elizabethtown Public Library: Joyce Sands, Manheim Township Public Library.

Call to Order: The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Welk at 7:16 PM on Wednesday, May 21, 2026, via the LSLC board room. A quorum was present.

Consent Agenda:

Secretary's Report: Minutes of the April 2026 Annual and Reorganizational Meeting. There were no changes made to the minutes.

President's Report: Andrew shared his report with the board.

Executive Director's Report: Theia thanked the team working on the Spark migration.

Theia asked about the building that Ephrata is closing; it is a secondary building that they used for renting and programming, not the main library.

Theia commended the updated Summer Reading Program page on the system website.

Motion to Approve: Wendy made a motion to approve the consent agenda as presented. Kristin seconded. The consent agenda was approved as presented.

Discussion:

Treasurer's Report: Theia made a motion to approve the system and district financial report for the period ending April 30th, 2026. Marianne seconded. Theia reported that the district is going to exceed the planned administrative budget but since the district received an increase from the state, there will not be a gap in the budget. The district is working on spending the rest of the budget before the end of their fiscal year in June. The motion passed.

Approval of New Bank Signers: Theia made a motion to approve Andrew Welk, Theia Hofstetter, and Karla Trout as signers for the accounts at S & T Bank, Mid Penn Bank, First National Bank, Truist Bank, and Northwest

Bank, and to include Brenda Emerich and Mark Sandblade as signers on S & T Operating accounts. Wendy seconded. The motion passed.

Lancaster District Update	The end of the district fiscal year is coming up at the end of June. District negotiations have been completed with the library directors. Ed is working on completing the delivery contract. The air conditioner in the back garage will need to be replaced; the system is working with High to see if the cost can be split. Karla hopes the repair will be completed within the next few weeks.
Board Policy Committee	There are no updates.
Fundraising Committee	The committee has confirmed the Bookmobile dates at the Stormers' games. Wendy informed the board of the plans for the event. The committee plans to send letters to potential donors; the goal is to get the letters out by June fifth.
Media Statement	Andrew read the drafted media statement to the board. Theia made a motion to approve the media statement as presented. Kristin seconded. The motion passed.
Director's Council Report	The Directors Council had the following three points to report to the board: • Libraries are preparing for the Spark migration. • Ingram's discount on hardcover books is decreasing from 45 percent to 41 percent. • The SALSA applications are changing.
3-Point Summary to Directors' Council	The Board chose the following three points to include in the summary for reporting to the Directors' Council: • The board approved a media statement regarding the tax referendum. • The Bookmobile is attending three Stormers' games in August. • The board welcomed Anthony Panzino to the board.
Public Comment	Deb Drury spoke to the board about their fiduciary responsibility to the libraries.
Adjournment	Wendy made a motion to adjourn the meeting. Tess seconded. The meeting was adjourned at 7:58 PM.

Minutes and Financials are available at http://tinyurl.com/LSLCBoardDocs

Next Meeting: July 16, 2026, 6:30 PM

Respectfully submitted,

Marianne Clay Strittmatter,
Secretary

Transcribed by
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Administrative and Financial Assistant