LIBRARY SYSTEM OF Lancaster County

Library System of Lancaster County
Minutes of the Board of Directors Meeting
July 16, 2026

Attendance:

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| Board Members: | Andrew Welk, President; Marianne Clay Strittmatter, Secretary; Theia Hofstetter, Treasurer; Tess Wallace; Wendy Voulopos.<br>Absent: Kristin Staley, Vice President; Anthony Panzino; Ray D'Agostino, Lancaster County Commissioner. |
| System Staff: | Karla Trout, Executive Director; Ed Miller, District Consultant and District Services Manager; Mark Sandblade, Manager, Information Technology; Brenda Emerich, Cataloging/Acquisitions Manager; Casey Trone, Financial Coordinator; Sydney Dieffenbach, Administrative Assistant. |
| Guests: | Joyce Sands, Manheim Township Public Library; Alli Salimbeni, Manheim Township Public Library. |

Call to Order

The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Welk at 6:35 PM on Wednesday, July 16, 2026, in the LSLC board room. A quorum was present.

Consent Agenda:

Secretary's Report

Minutes of the May 2026 Regular Meeting. There were no changes to the minutes.

President's Report

There was no president's report.

Executive Director's Report

Theia thanked the system staff for their hard work, including the Bookmobile and the migration team.

Andrew thanked the board and system staff for their support during Karla's leave.

Karla told the board that the state budget passed with flat funding to the libraries.
The request from the county will need to be submitted soon.

There were no updates about passport services.

Theia asked if there is a growing trend in the increase of crates sorted from year to year. There has been an increase over the last couple of years which reflects an increase in usage.

**Motion to Approve**

Wendy made a motion to approve the consent agenda as presented. Tess seconded. The consent agenda was approved as presented.

Discussion:

Treasurer's Report

Theia made a motion to approve the system and district financial reports for the period ending June 30th, 2026, as presented. Marianne seconded.
Theia reported that the van has been sold.

The Bookmobile has spent the budgeted amount for the generator replacement, which included a thirty-day service after the installation.

The district's fiscal year ended June 30th. Once all outstanding invoices are received, the district will have spent its whole budget. There will be no carryover funds for the next fiscal year.

The financial reports were approved and filed for audit.

**Lancaster District Update**

The district state report has opened; Ed and Casey in the process of completing it. The system and library state reports were approved along with the district negotiated agreement.

The air conditioner was successfully replaced in the warehouse. High Associates paid approximately ninety percent of the cost.

Karla met with the High's leasing agent and requested another one-year lease extension; she expects to have it for approval at the next meeting.

**Board Policy Committee**

There is nothing to report from the policy committee. Due to the uncertainty of the referendum passing, Andrew does not anticipate updating the membership agreement until after the referendum vote in November. Wendy asked how the referendum would change the membership agreement. If the referendum passes, the influx of money for the libraries and system can change what services the system can offer to the libraries.

**Fundraising Committee**

The fundraising request letters were sent out at the beginning of June. There have been four donations so far. Wendy and the committee plan on following up within the next two weeks.

Wendy would like the contact information for the retirement communities the Bookmobile visits to begin building a relationship with the communities. Ed mentioned that there are two potential sources of money from retirement communities, from the executive office and the residential committees.

**Director's Council Report**

The Directors Council had the following three points to report to the board:

- The directors changed the minimum age a child can get a library card from five to birth.
- The directors approved a thirty-cent flat rate for all fines in Spark.
- The directors are being conservative in their circulation decisions in anticipation for the referendum.

**3-Point Summary to Directors' Council**

The Board chose the following three points to include in the summary for reporting to the Directors' Council:

- The state budget passed with flat funding.
- The BKM will be attending Stormers' games on August 20th, 21st, and 22nd.
- The system will begin working on the county funding request in August.

**Public Comment**

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| Adjournment | Wendy made a motion to adjourn the meeting. Theia seconded. The meeting was adjourned at 7:31 pm. |

Minutes and Financials are available at http://tinyurl.com/LSLCBoardDocs

Next Meeting: September 17, 2026, 6:30 PM

Respectfully submitted,

Marianne Clay Strittmatter,
Secretary

Transcribed by
Sydney Dieffenbach
Administrative and Financial Assistant