Library System of Lancaster County
Minutes of the Board of Directors Meeting
September 17, 2026

Attendance:	
Board Members:	Andrew Welk, President; Kristin Staley, Vice President; Theia Hofstetter, Treasurer; Tess Wallace; Wendy Voulopos; Ray D'Agostino, Lancaster County Commissioner. Absent: Marianne Clay Strittmatter, Secretary; Anthony Panzino.
System Staff:	Karla Trout, Executive Director; Ed Miller, District Consultant and District Services Manager; Mark Sandblade, Manager, Information Technology; Casey Trone, Financial Coordinator; Kerri Milliken, Training and Digital Resources Librarian; Sydney Dieffenbach, Administrative Assistant.
Guests:	JJ Landis, Strasburg-Heisler Library; Joyce Sands, Manheim Township Public Library.
Call to Order	The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Welk at 6:29 PM on Thursday, September 17, 2026, in the LSLC board room. A quorum was present.

Discussion:

Secretary's Report	Minutes of the July 2026 Regular Meeting. There were no questions or changes. Theia made a motion to approve the minutes as presented. Wendy seconded. The minutes were approved.
President's Report	There was no report from Andrew.
Executive Director's Report	The board thanked the migration team for their hard work throughout the migration process.
Treasurer's Report	Theia made a motion to approve the system and district financial reports for the period ending August 31, 2026, and the final year end district report for the fiscal year ending June 30, 2026. Tess seconded. The July and August county payments were delayed when the report was created but have now been received. Andrew, Theia, Karla, and Casey have begun working on the 2027 budget. The report was approved.
Lancaster District Update	A new candidate has been chosen for the Interlibrary Loan Specialist position. Ed anticipates having the candidate start in early October. The application for state aid is in the works currently and will be submitted on time.
Board Resolution for Waiver of Standards	Any library that does not meet state standards will need to apply for a waiver. The system will apply for the waivers on behalf of the libraries. Kristin made a motion to pass a resolution,

	authorizing the system to apply for waivers for the libraries. Theia seconded. The motion passed.
Lease Renewal Amendment	The system space lease is up for extension for one year from November 2026 through November 2027. There is about a three percent increase from 2026. Theia made a motion to approve the lease extension amendment. Tess seconded. The motion passed.
County Budget Request for 2027	The system is asking for an 8.25% increase in funding for 2027. Karla met with Casey, Andrew, and Theia to review the financial picture and discuss the budget request. Theia made a motion to approve the county budget request letter for submission to the county commissioners. Wendy seconded. The motion passed.
Fundraising Committee	The fundraising committee had its fundraising event in August; Wendy thanked the committee for their effort. The board discussed other fundraising events and efforts. The committee would like to try to build donor relationships more in hopes of more donations in the future.
Director's Council Report	The Directors Council had the following three points to report to the board: • The directors continue to prepare for the migration and appreciate the efforts of the system staff • Microsoft is changing their multifactor authentication methods. • The directors are looking into policies regarding AI usage for library staff.
3-Point Summary to Directors' Council	The Board chose the following three points to include in the summary for reporting to the Directors' Council: • The board thanked the system and library staff for their hard work during the SPARK migration. • The board approved the county budget request letter. • The 2025 impact report is available.
Public Comment	Joyce Sands expressed gratitude to the migration team for their work on the migration.
Adjournment	Wendy made a motion to adjourn the meeting. Theia seconded. The meeting was adjourned at 7:07 pm.

Minutes and Financials are available at http://tinyurl.com/LSLCBoardDocs

Next Meeting: October 15, 2026, 6:30 PM

Respectfully submitted,

Andrew Welk
President

Transcribed by
Sydney Dieffenbach
Administrative and Financial Assistant